

### NOTICE OF MEETING

You are hereby summoned to a meeting of  
Yarm Town Council to be held at

**The Fellowship Hall (side entrance)**

**West Street, Yarm TS15 9BT.**

**Date: Tuesday 10th May 2022**

**Time: 7pm**

**(immediately following the Annual Meeting at 6.30pm)**

Members of the public are invited to  
attend the meeting

COVID Guidance at the time applies.

**Juliet Johnson, Proper Officer to YTC**



Yarm Town Council  
Town Hall  
High Street  
Yarm  
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

## Weigh and Tolls Committee

### MINUTES

#### PRESENT:

Cllr John Coulson (Vice Chair)

Cllr Chris Neil

Cllr Philip Addison

Cllr Marjorie Simpson

Cllr Peter Monck

Cllr Pam Smailes

Cllr Patrick Morton

Cllr Barbara Wegg

Clerk / Proper Officer - Juliet Johnson

- 1. To appoint a Chairman in the absence of the Chair and/or Vice Chair**

N/A

- 2. Apologies for absence**

**2.1 Cllr Moffitt; Karen Shields (Rate Payers Representative);**

**Ward Cllr Sherris.**

**2.2 The Clerk** stated for the purpose of the minutes that Chris Johnson had been disqualified as a Councillor as of 12th April 2022 (as per Section 85 of the LGA). Chris Johnson had then written to the Council and Clerk on 26th April stating that he resigned as a Councillor.

**2.3 Cllr Addison addressed** the meeting to state that he was delighted to see **Cllr Marjorie Simpson** in attendance (returning after her absence due to illness). The meeting applauded **Cllr Simpson**.

**3. Code of Conduct | Declaration of Interest | Dispensation:**

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

3.1 No declarations of interest or requests for dispensation were received.

**4. Confirmation of Minutes:**

- a) To confirm the minutes of the previous meeting of the Weigh and Tolls Committee (12th April 2022)

**PROPOSED: Cllr Monck**

**SECONDED: Cllr Addison**

**AGREED**

**5. Matters arising from the minutes of the previous meeting**

**5.1 Yarm Gala & Queen's Jubilee Update (5.06.22)**

(including budget & procurement of artists - clarification)

**- The Clerk**

**5.1.1 Cllr Monck** informed the meeting that the Jubilee flag had been flown and the larger (8ft) version would also be placed on the south side of the Town Hall for the Jubilee.

**5.1.2** The forecast budget for the Jubilee and Gala remains the same / as per previously agreed at the last meeting (DOCUMENT REFERS) . **Cllr Addison** requested that Councillors agree to waive Standing Order 18d in respect of the possibility of needing an extra performance/performances of street theatre (i.e. if one company/artist was taken ill/couldn't attend) as this may take a single artist invoice over the threshold of £1000.

**PROPOSED: Cllr Addison**

**SECONDED: Cllr Monck**

**AGREED**

**5.1.3** For the Big Paddle, Jubilee & Gala weekend, details and timings of parking suspensions will be published and published in the appropriate vicinity.

**5.3 Cllr Wegg** asked if the book stall company she had recommended had been in touch. **The Clerk** confirmed she had not heard from them. All stalls (charity & traders) are now provisionally booked.

**5.2 Queen's Jubilee Beacon re. 020622**

**- The Clerk**

**The Clerk** is seeking clarification as to details regarding the beacon, delivery and the supporting infrastructure from SBC.

The simple ceremony programme for this evening is provisionally agreed.

**6. Finance**

To authorise payment of the accounts (Weigh and Tolls)

**- Cllr Addison**

**6.1 Cllr Addison** confirmed the payment of market tolls rates (£82) and wi-fi charge (£38.40). **AGREED**

**7. Town Hall Heritage Centre Project** - **Cllr Monck**

**7.1 General Update**

**7.1.1 Cllr Monck** reported that planning permission had been achieved for the Town Hall Heritage Centre (THHC).

**7.1.2** There is a slight delay to the start date due to the need for the alternative public toilets for Yarm needing to be in place. Planning for these to be located as part of the Library complex is underway.

**7.1.3** The Heads of Terms for handing control of the Town Hall to SBC in order to deliver the THHC would be circulated at the next meeting. Cllr Addison referenced that these would incur a legal fee in order to ensure they were in order for YTC.

**ACTION: The Clerk** is to identify appropriate legal firm as regards the Heads of Terms.

**7.1.4** The Town Hall Clock has to be 'put to sleep' during the refurbishment in order to protect it.

**AGREED:** The Clock Winder is to be paid as normal throughout this period.

**7.2 To receive the Rosier creative development proposal & timeline (DOCUMENTS REFER)**

Along with all other contracts, Stockton Borough Council (SBC) are now issuing the contract for the Rosier element of the project. This is being paid for as per other contractors to deliver the project (i.e. the general budget). **The Clerk** referenced the initial engagement plan within the Rosier development proposal. No further comments were received regarding the proposal. Rosier will be working with / employing specialists who are as close to the local area as far as possible.

**7.3 Update on the plans and fit-out proposals (SAMPLE BOARD & MATERIALS REFER)**

On display at this meeting were samples and mood board for the PROPOSED fit-out of the centre i.e. stone floors, carpet, paint finishes (and including for ancillary rooms) - supplied by the project architects Howard Litchfield Durham.

**7.4 A member of the public** made a request to the Chair to speak (granted). The member of the public observed that the development of the THHC would be important in bringing people to Yarm and covering a number of underrepresented histories (e.g. history of the docks).

**Cllr Coulson** congratulated **Cllr Monck** on several decades of work, including bringing on board SBC, towards achieving the THHC.

**8. To receive items for information and consideration for the next agenda**

**8.1** No items received at this point.

**9. To confirm the date and time of the next Weigh and Tolls Committee meeting:** 14th June 2022

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda.

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.