

# YARM TOWN COUNCIL



## DRAFT

### Minutes of Yarm Town Council Meeting

held in the Town Hall at 7.19pm on Tuesday 11<sup>th</sup> July 2019

**PRESENT:** Councillors Lyn Casey (in the Chair); Peter Monck, Barbara Wegg, Bob Wegg, Pam Smailes, Phillip Addison, Chris Johnson, Alan Gallafant and Chris Walker.  
Also in attendance: Terry Chapman (Town Clerk) and 2 members of the public.

#### Minute No.

**1 APOLOGIES FOR ABSENCE:**

Cllrs J Hadlow, S Luwero (delayed due to work commitments).

**2 DECLARATIONS OF INTEREST**

None.

**3 CONFIRMATION OF MINUTES**

The minutes of the Town Council Meeting held on the **11<sup>th</sup> June 2019** were **accepted** as a correct record of that meeting and **signed** by the Chairman.

**4 MATTERS ARISING.**

None.

**5 To accept the minutes of the Extraordinary General Meeting held on 19<sup>th</sup> June 2019.**

The minutes were **accepted** as a correct record of that meeting and **signed** by the Chairman.

**6 Weigh and Tolls Committee held on the 11<sup>th</sup> June 2019.**

The minutes were **accepted** as a correct record of that meeting and **signed** by the Chairman.

**7 COUNCIL FINANCES**

Members approved the following payments and income:

Payments by Direct Debit		£	£
Creditor	Service	Sub Total	Total
EE	Mobile & telephone 17.7.19		<b>£26.99</b>
Stockton-on-Tees BC	Willey Flatts Cleansing. 1.6.19		<b>£198.29</b>
Stockton-on-Tees BC	Cemetery refuse bin. 1.6.19		<b>£55.80</b>
Stockton-on-Tees BC	Cemetery rates. 1.6.19		<b>£36.00</b>
Stockton-on-Tees BC	Willey Flatts Cleansing. 1.7.19		<b>£198.29</b>
Stockton-on-Tees BC	Cemetery refuse bin. 1.7.19		<b>£55.80</b>
Stockton-on-Tees BC	Cemetery rates. 1.7.19		<b>£36.00</b>

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Payments by Cheque		£	£
Creditor	Service	Sub Total	Total
Leighton Landscapes	Grounds Maintenance	966.42	
Leighton Landscapes	Cut Cemetery Grass	700.00	
Leighton Landscapes	Repair Bench on river path	79.00	
Leighton Landscapes	VAT on above	349.08	<b>£2,094.50</b>
TaxAssist Accountants	Payroll Services for 3months ending 30.6.19		<b>£78.00</b>
Cornerstone	Business Premium Licence Inv No 32033	11.28	
Cornerstone	Offsite Backup Invoice No 319640966	48.00	
Cornerstone	IT Support Invoice No 32174	36.00	<b>£95.28</b>
Cornerstone	Laptop Invoice No 30779		<b>£942.00</b>
4Nature Ltd	Cemetery Tree works (3 jobs)		<b>£552.00</b>
Town Clerk	Hanging Baskets for TH (4 off)	41.60	
Town Clerk	2nd Class Stamps	61.00	
Town Clerk	Printer Ink for month to 25.6.19	22.89	
Town Clerk	Key cutting	5.00	
Town Clerk	Volunteer refreshments	6.00	
Town Clerk	Academic diary	1.49	
Town Clerk	Watering can/plant feed	8.98	
Town Clerk	Waste bags	0.75	<b>£147.71</b>
Town Clerk	June Salary		<b>£1,624.47</b>
Teesside Pension Fund	June EE & ER Pension Contribution		<b>£513.89</b>
HMRC	June Tax and NI liability		<b>£492.18</b>
Cty Durham Assoc of Local Councils	Cllr Training (2 off)		<b>£54.00</b>
<b>Income</b>			
NatWest	Reserve Account Interest 28th June		<b>£34.00</b>
J Moody	Gala Rides Rent		<b>tbc</b>
Ice cream Van	Gala Rent		<b>£100.00</b>
Ballons Sales	Gala Rent		<b>tbc</b>
Co-op	Burial Fee (DA)		<b>£650.00</b>
Co-op	Burial Fee (WAM)		<b>£650.00</b>
Rose Funeral & Memorials	Headstone Fee		<b>£73.00</b>
Fellowship Hall	Insurances (3off)		<b>£231.00</b>

### 8 CORRESPONDENCE

The correspondence list was presented and reviewed.

- | No | From                              | Subject Item   |
|----|-----------------------------------|--|
| 1  | Stockton Council                  | Advice re Co-option process  |
| 2  | The Yorkshire Regiment            | Request to brief Chairman at 3pm on 22nd July.                     |
| 3  | Cllr C Johnson                    | Information from Chis Grayling (Minister for Transport)            |
| 4  | Cllr T Hampton                    | Various items  |
| 5  | MP                                | High Street Air Quality  |
| 6  | ISAG/Stockton Council             | ISAG Feedback and Gala "go ahead" decision.                        |
| 7  | Stockton Council                  | Refusal to provide further Cemetery Space in south of the borough. |
| 8  | Egg' & Eag'cliffe Council         | Response re lack of Cemetery Space in Egglecliffe & Eaglescliffe.  |
| 9  | Stockton Council                  | Play area inspection reports.                                      |
| 10 | Thirteen Group                    | Community Grants form.   |
| 11 | National Assoc of Local Councils  | Confidential information.  |
| 12 | Eaglescliffe & Egglecliffe Parish | Request to borrow tug-of-war rope.                                 |

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13 Environment Agency	Use of Town Hall on 29th July 2019 5.30 to 6.30pm.
14 Resident	Yarm Pop up Shop
15 Allotment Holder	Dog fouling on Worsall Road allotments
16 Resident	Poor parking of vehicles on The Meadowsings
17 Yarm Business Forum	Town Map/Music Week/High Street Competition
18 Nat West	Bank Signatories Form
19 Victory Gardens Project	Request for information

### 9 PUBLIC SESSION.

**The Chairman invited the members of the public in attendance to ask one question each about Council business itemised on the agenda:**

1 One resident asked about the response from the MP regarding the failure of SBC to re-instate the air quality monitoring equipment within the environs of Yarm High Street. The Chairman **advised** that her disappointed with the position taken by the Borough Council and apparent the lack of support from the MP for the Town Council on this matter, which is also a national public health issue.

2 One resident asked about the possible commencement of legal proceedings by the Town Council against a family member. The Chairman **advised** that it was not possible to give an answer at this stage as no decision had been made and she did not want to prejudice the outcome.

### 10 POLICY & RESOURCES.

**a. To consider, review and approve the updated Cemetery Rules.**

The new Cemetery Rules were approved.

**b. To update on progress regarding repair or replacement of the play area surface on Willey Flatts.**

A price from a suitable supplier to replace the surfacing with Eco-Fleck Black Wetpour 40mm of £14,791.16 was agreed.

**c. To update on progress in siting a 5 a side pitch on Willey Flatts.**

It was **agreed** to apply to the Thirteen Group to part fund the scheme.

**d. To consider the commencement of legal proceedings against a resident.**

It was **agreed** to contact the Police regarding this issue and to examine other legal remedies, such as obtaining an injunction against the particular resident.

**e. To consider options regarding the failure of Stockton Borough Council to adequately monitor Air Air Quality within the High Street.**

It was **agreed** to consult with suitable charities and other bodies to identify alternative ways of resolving the issue of a lack of air quality monitoring within Yarm High Street.

**f. To review the position regarding the ownership and presence of seating benches within Yarm.**

The situation regarding different ownership of public seating in the Town was **noted**.

### 11 STAFFING

The planned attendance of the Town Clerk at the SLCC training event in Harrogate on 31<sup>st</sup> July was **noted**.

### 12 PLANNING

The Chairman proposed the Council should write to the planning authority in order to lodge an objection to the proposal to build adjacent to Levan Bank known as Handley Cross. This was **agreed**.

### 13 To agree content for the Town Council website.

Flood warning information.

### 14 To receive items for information and consideration for the next agenda.

None raised.

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15 To confirm the date of the next meeting of the Town Council as Tuesday 10<sup>th</sup> September 2019.

16 **CONFIDENTIAL ITEM.**

None

The meeting closed at 8.30pm

**Signed Chair of the meeting** \_\_\_\_\_

**Date:** \_\_\_\_\_