

NOTICE OF MEETING

You are hereby summoned to a meeting of
Yarm Town Council to be held by Conference
call on **Tuesday 9th June 2020** at 7pm
Juliet Johnson, Proper Officer to YTC



Yarm Town Council
Town Hall
High Street
Yarm
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

AGENDA

1.0 To appoint a Chairman in the absence of the Chair and/or Vice Chair

2.0 Apologies for Absence

3.0 Code of Conduct | Declaration of Interest | Dispensation

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

4.0 Confirmation of Minutes

- a) To confirm the minutes of the previous meeting of YTC (Tuesday 12th May 2020) and approve their signature by the Chairman of the meeting
- b) To confirm the minutes of the Annual Meeting of YTC (Tuesday 12th May 2020) and approve their signature by the Chairman of the meeting

5.0 Matters arising from the minutes of the previous meeting:

[TO BE PRESENTED AS AN 'ACTION TRACKER' - C. Walker to explain example]

- a) Readings on Remembrance Sunday - other parishes research (P.Addison / Town Clerk)
- b) Public Participation in YTC Meetings During Social Distancing (C. Walker/Town Clerk)

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

- c) Cemetery - Chapel 'Before & After' Pictures (J. Coulson)
- d) Worsall Rd. Roundabout - social media update (C. Walker / Town Clerk)
- e) Website & Social Media Profiles (A. Moffitt / P. Morton / Town Clerk)
- f) High St. Re-Opening Campaign (P. Morton / Town Clerk)
- g) Website - Out of Date & New Material (C. Johnson / C. Walker)
- h) Communications Protocol (including e mails) (Town Clerk / C. Johnson)
- i) Update on Temporary Post Office Counter (P. Morton)

6.0 To accept the minutes of the Weigh and Tolls Committee held on Tuesday 12th May and approve their signature by the Chairman of the meeting

7.0 Council Finances

- a) To authorize payment of the accounts and attend to any other account related matters for YTC
- b) Invoice from Radar re. outstanding VAT payment (C.Johnson / C.Walker)

8.0 To review and consider the Correspondence List

9.0 ITEMS / QUESTIONS FROM THE PUBLIC ATTENDING -

(submitted in writing in advance, whilst social distancing is enforced and YTC meets by conference call only)

- a) *"I would like to know when the fence is going to be removed from the memorial garden at Snaiths Field. The fence should never have been put there due to the covenant on the land and it was agreed many months ago that it would be removed."* (name and email address supplied)
- b) *"My question to the meeting refers to the real eyesore on the High Street where Campbell's Tyre premises used to be. Is there any action that could be taken to at least lessen the visual impact of this area ? I'm wondering if, as a community of residents and business people, we could, with the aid of the parks department of SBC, arrange a low maintenance floral display reflecting wildlife planting to attract various pollinating insects etc.?"* (name and address supplied)

10.0 Policy and Resources:

- a) **Policies & Standing Orders: Review**
(inc. roles, processes - e.g. Decision Making - Report Format) - C. Walker
 - i) **Finance and Governance - Terms of Reference**
- b) **Cemetery Report - Update** - A. Moffitt
- c) **Allotments Report - Update (Community Orchard & Removal of Hut)** - A. Gallafant
- d) **Social Media (Update from Town Clerk)** - A. Gallafant
- e) **Civic Award & Recognising / Thanking Contributors to the Town** - C. Walker
 - i) **Letter to Julie Danks re. Litter Workers** - P. Monck
- f) **Hanging Baskets: costs & quotes for maintenance** - J. Coulson / A. Gallafant
- g) **Re-Opening of the High Street** - P. Morton
- h) **Town Visioning Exercise (5-10 years)** - P. Morton
- i) **Yarm Fair 2020 (inc. request from Guild of Showmen)** - A. Gallafant
- j) **Willey Flats Facilities - Update** - A. Gallafant
- k) **Heritage: Yarm Helmet - Update** - P. Monck
- l) **Annual Assembly 2020 - date TBC**

11.0 To agree content for the YTC website

12.0 To receive items for information and consideration for the next agenda

13.0 To confirm the date and time of the next YTC meeting: Tuesday 14th July 2020, 7:00pm

14.0 Confidential Item(s)

In accordance with the Public Bodies Admission to Meetings Act 1960, press and the public shall be excluded for this item due to its confidential nature.
LGA Act 1972 schedule 12 paragraph 10(2)(e)

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