



Yarm Town Council  
Town Hall  
High Street  
Yarm  
TS15 9AH

**Minutes of Extraordinary General Meeting held on the telephone  
Thursday 26th March 2020 at 6pm**

**In Attendance:**

Cllr A Gallafant (Chair)  
Cllr C Walker  
Cllr P Smailes (Proper Officer)  
Cllr P Addison  
Cllr A Moffitt  
Cllr J Coulson  
Cllr P Monck

1. **Apologies for Absence:** Apologies were received and accepted from Cllr C Johnson
2. **Declarations of Interest and Requests for Dispensation**  
Declarations of Interest: no items declared  
Requests for Dispensation: no items requested
3. **Matters Arising**  
**Yarm Gala**  
**Contract with Boss Events**  
**Future Council meetings**  
**Town Clerk interviews**
4. **Yarm Chapel.** Cllr Monck informed those listening that the repairs had been completed in the chapel and that the paint needed doesn't have to be lime based and will be completed by the contractor. **Agreed by all councillors present**
5. **Future Yarm Town Council** meetings will exclude the public. **Agreed by all councillors present.**
6. **Contract with Boss Events.** Cllr Walker stated the contract needed to be tightened up for the future and all councillors agree to cancel the contract and then a new contract will be issued in September. **Action Cllr Gallafant to speak to Glen Layfield agree by all councillors present.**
7. **Yarm Gala,** to be cancelled for this year due to the ongoing COVID 19 pandemic. Cllr Walker to put a statement on the website and social media platform. **Agreed by all councillors present.**
8. **Town Clerk** the interview process took place by conference call and the position has been offered to the successful candidate and her C.V. was cascaded to all councillors by email. Cllr Walker has suggested that objectives have to be set for the role and 1st May is the start date for the new appointment. **Agreed by all councillors.**
9. Cllr Monck explained the flood gates have been closed due to staff issues going forward for the near future.

10. There is some concern that Cllr Addison is working in the town hall, using the laptop to complete the accounts and deal with correspondence to the council. It has been suggested that Cllr Addison can work from home taking the council laptop. Cllr Addison feels that it is unnecessary and will still use the town hall to complete the work. Cllr Coulson stated his concern for Cllr Addison working in the town hall and being alone. Cllr Addison said that Cllr Monck would be in attendance. Cllr Coulson stated the NHS guidelines are working from home if possible and only essential travel and not having people from different households coming together in one place. Cllr Coulson suggested that a disclaimer should be signed by Cllr Addison, in case anything happened to him working in the town hall. Most councillors didn't feel that was necessary. Cllrs. Monck and Addison stated they will follow the guidelines of social distancing while in the town hall.
11. **The next meeting of the Weigh and Tolls meeting will be on a conference call at 7pm followed by the Yarm Town Council meeting, on 14<sup>th</sup> April 2020**

**Cllr Gallafant declared the meeting closed at 6:25pm**

**Cllr Gallafant** .....

**Date** .....