

**YARM TOWN COUNCIL**  
Town Hall  
High Street  
Yarm  
TS15 9AH  
TEL: 07399 576254  
E MAIL: [townclerk@yarmtc.org](mailto:townclerk@yarmtc.org)

## **YARM TOWN COUNCIL**

### **Annual Accounts 2020 - 2021**

**In accordance with the requirements of the Local Audit and Accountability Act 2014 and the Accounts and Audit (England) Regulations 2015 (SI 234), the accounts of Yarm Town Council for the year ending 31st March 2021 are now available for public inspection.**

**The accounts were approved by Members at a meeting of the Town Council held on Tuesday 8th June 2021. They are, however, subject to external audit and may change once this has been completed.**

**Juliet Johnson**

**Town Clerk & Responsible Finance Officer**

**9th June 2021**

Local council name: Yarm Town Council

**Notice of appointment of date for the exercise of public rights  
Accounts for the year ended 31<sup>st</sup> March 2021**

The Local Audit and Accountability Act 2014, and  
The Accounts and Audit (England) Regulations 2015 (SI 234)

<p>1. Date of announcement: <u>9<sup>th</sup> June 2021</u> (a)</p> <p>2. Any person interested has the right to inspect and make copies of the accounts to be audited and all books, deeds, contracts, bills, vouchers and receipts relating to them. For the year ended 31 March 2021 these documents will be available on reasonable notice on application to:</p> <p>(b) <u>Juliet Johnson - Town Clerk</u>  <u>TEL: 07399 576254</u>  <u>EMAIL: townclerk@yarmtc.org</u>  <u>ADDRESS: Town Hall, High St, Yarm TS15 9AH.</u></p> <p>commencing on (c) <u>10<sup>th</sup> June 2021</u></p> <p>and ending on (d) <u>21<sup>st</sup> July 2021</u></p> <p>3. Local Government Electors and their representatives also have:</p> <ul style="list-style-type: none"> <li>• the opportunity to question the auditor about the accounts; and</li> <li>• the right to make objections to the accounts or any item in them. Written notice of an objection must first be given to the auditor and a copy sent to the Authority (f).</li> </ul> <p>The auditor can be contacted at the address in paragraph 4 below for this purpose during the inspection period at 2 above.</p> <p>4. The audit is being conducted under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit (England) Regulations 2015 and the National Audit Office' Code of Audit Practice. Your audit is being carried out by:</p> <p>Mazars LLP, The Corner, Bank Chambers, 26 Mosley Street, Newcastle upon Tyne, NE1 1DF</p> <p>5. This announcement is made by          (e) <u>Juliet Johnson - Town Clerk,</u>  <u>Responsible Finance Officer</u></p>	<p>(a) Insert date of placing of this notice on your website.</p> <p>(b) Insert name, position and contact details of the Clerk or other person to whom any person may apply to inspect the accounts.</p> <p>(c) And</p> <p>(d) The inspection period must be 30 working days in total and commence no later than 1 July 2021.</p> <p>(e) Insert name and position of person placing the notice</p>
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**Section 1 – Annual Governance Statement 2020/21**

We acknowledge as the members of:

ENTER NAME OF AUTHORITY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2021, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.

\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.


This Annual Governance Statement was approved at a meeting of the authority on:

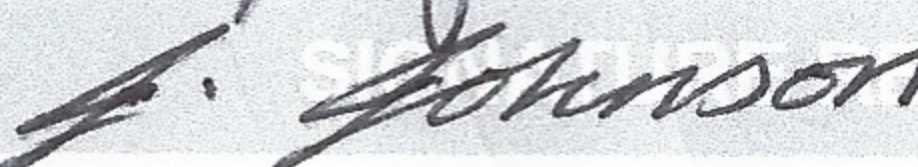
8th June 2021

and recorded as minute reference:

6.2.3, YTC FULL COUNCIL

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman  SIGNED REQUIRED

Clerk  SIGNED REQUIRED

X

ENTER PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

yarmtc.org

**Section 2 – Accounting Statements 2020/21 for**

ENTER NAME OF AUTHORITY

**\* RESTATED**

	Year ending		Notes and guidance
	31 March 2020 £	31 March 2021 £	
1. Balances brought forward	136,865	150,848	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	124,358	117,859	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	17,550	24,876	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	* 28,756	14,471	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	* 99,169	85,703	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	150,848	193,409	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	149,114	180,988	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	140,416	145,668	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.
		<input checked="" type="checkbox"/>	N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2021 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

*A. Johnson*  
Date **2nd June 2021**

I confirm that these Accounting Statements were approved by this authority on this date:

**8th June 2021**

as recorded in minute reference:

**6.2.4, Y.T.C FULL COUNCIL**

Signed by Chairman of the meeting where the Accounting Statements were approved

*A. Gifford*  
**SIGNATURE REQUIRED**

24/05/2021

Yarm Town Council

12:40

Balance Sheet as at 31/03/2021

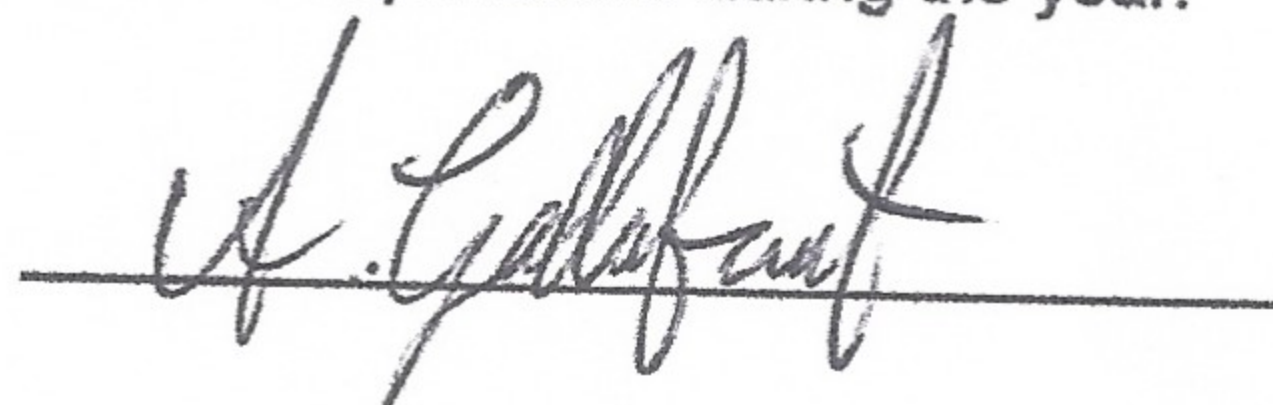
31st March 2020

31st March 2021

31st March 2020		31st March 2021
	<b>Current Assets</b>	
1,734	VAT Control A/c	12,421
125,828	Barclays current account	2,484
23,286	NSI Bank Account	83,453
0	Barclays Business Premium	95,051
<b>150,848</b>		<b>193,409</b>
	<b>150,848 Total Assets</b>	<b>193,409</b>
	<b>Current Liabilities</b>	
0		0
	<b>150,848 Total Assets Less Current Liabilities</b>	<b>193,409</b>
	<b>Represented By</b>	
55,242	General Reserves	91,355
12,832	Allotment Development Fund	6,930
7,500	Wall Renovation Fund	7,500
67,774	Town Hall Refurbishment Fund	76,374
7,500	By Election Expense Fund	11,250
<b>150,848</b>		<b>193,409</b>

The above statement represents fairly the financial position of the authority as at 31/03/2021 and reflects its Income and Expenditure during the year.

Signed :  
Chairman



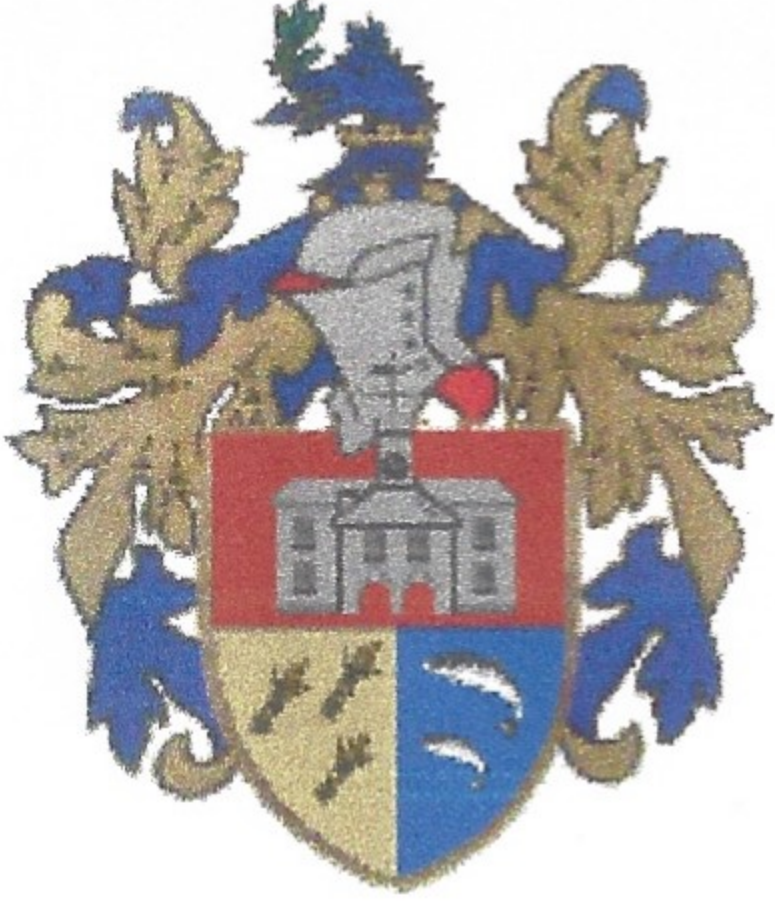
Date : 8<sup>th</sup> June 2021

Signed :  
Responsible  
Financial



Date : 8<sup>th</sup> JUNE 2021





**YARM TOWN COUNCIL**

Town Hall

High Street

Yarm

TS15 9AH

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**NOTE: Explanation for Restated Figures for 31st March 2020**

The figures for the previous financial year 2019-2020 have been restated in the 2020-2021 Annual Governance and Accountability Return (AGAR) for two reasons:

- a. The figure for fixed assets was incorrect and this has been restated in accordance with the audited return for the year 2019/2020.
- b. In checking the figures for staff costs, following the redefinition of what to include in Box 4 of the AGAR some errors have come to light in last year's figures. These total £7,720 and I have reduced Box 4 and increased Box 6 by this amount to reflect this and to ensure a valid comparison between years.

Hence, the "last year" column has been headed "Restated" .

Juliet Johnson - YARM TOWN CLERK.