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NOTICE OF MEETING

You are hereby summoned to a meeting of
Yarm Town Council to be held at

The Fellowship Hall (side entrance)

West Street, Yarm TS15 9BT.

Date: Tuesday 8th June 2021

Time: Immediately following Annual Meeting at 7pm

Members of the public are invited to
attend the meeting (COVID: 6 MAX)

**COVID: PPE MUST BE ADOPTED
in line with government guidance**

Juliet Johnson, Proper Officer to YTC



Yarm Town Council
Town Hall
High Street
Yarm
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

Weigh and Tolls Committee

MINUTES

PRESENT:

Cllr. Alan Gallafant (Chair)

Cllr. Patrick Morton

Cllr. John Coulson (Vice Chair)

Cllr. Chris Neil

Cllr. Philip Addison

Cllr. Marjorie Simpson

Cllr. Alan Moffitt

Cllr. Pam Smailes

Cllr. Peter Monck

Cllr. Barbara Wegg

Town Clerk - Juliet Johnson

Karen Shields (Rate Payers Representative)

WARD COUNCILLORS IN ATTENDANCE:

Apologies from: Cllr. Andrew Sherris

Cllr. Dan Fagan

1. Apologies for absence

1.1 Cllr. Chris Johnson

2. Code of Conduct | Declaration of Interest | Dispensation:

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

2.1 No declaration so interest or requests for dispensation were received.

3. Confirmation of Minutes:

- a) To confirm the minutes of the previous meeting of the Weigh and Tolls Committee (18th May 2021)

3.1 The minutes were accepted and agreed.

PROPOSED: Cllr. Moffit SECONDED: Cllr. Morton

4. Matters arising from the minutes of the previous meeting

4.1 Lightning Conductor - The Clerk reported that the lightning conductor has successfully been repaired and made safe. The test certificate is being supplied by the contractor along with a further quotation and report regarding a better long term upgrade and modernisation to the whole system. Whilst this upgrade would be a repairs and maintenance finance issue this should, however, be addressed during the overall refurbishment of the Town Hall (Heritage Centre).

4.2.2 2021 Events: Remembrance Day & Christmas (inc. SBC Position Update: Events - latest COVID guidance)

4.2.1 - The Clerk reported that no further confirmations or guidance had been received from Stockton Borough Council (SBC) as regards all events and the COVID Roadmap to Recovery or regarding Yarm Fair confirmations. The Clerk is due to meet with Glen Layfield (YTC's Events Manager) as continuation of his contract (paused during COVID) to plan for Remembrance Day (14.11.21), Christmas Lights Switch-On (05.12.21) and Carols on the Cobbles (24.12.21).

4.2.3 Cllr Monck briefed the meeting regarding SBC visiting Yarm to discuss the exact location of the Christmas Tree (somewhere in the area outside the George & Dragon) in order to combat the 2019 problems (as discussed) that arose re. the previous location. **Cllr Smailes** suggested that this was already decided as to be exactly outside the George and Dragon.

4.2.4 Cllr Monck requested that the Riding of the Fair Guest List be brought to the next meeting for discussion and any necessary updating.

ACTION: The Clerk.

5. Finance:

- a) To authorise payment of the accounts (Weigh and Tolls) - **Cllr Addison**

ITEM	CREDITOR	METHOD	AMOUNT
Broadband / Wifi	Virgin Media	DD	£36.00 (June)
Market Toll Rates	Stockton Borough Council	DD	£50.00 (June)

6. Update on the Town Hall & Heritage Centre Project

(inc. interpretation discussions and proposal; fundraising)

6.1.1 Cllr Monck reported that members of the project group had met with SBC project leadership to look at how to approach some of the issues raised in the online meeting with National Lottery Heritage Fund (NLHF) and begin to populate the application form. Previous engagement was seen as very positive and work could now build on this. SBC are needing to progress specification for fit-out - the next stage of survey work is to dig out a hole in the store cupboard, testing the foundations re. lowering the ground floor to achieve the disabled access on the plan. *(NB Cllr Monck and several other Cllrs have stated that Cllr Monck passed round the current A3 hardcopy plan that is incorrectly labelled).*

6.1.2 Cllr Monck confirmed that work on site was planned to start in October.

Cllr Coulson queried as to whether there would be an issue re. a clash with the Fair. It was expected that the site would be professionally secured with hoardings & would be flagged up with the SBC project leads.

6.1.3 The Clerk commented (re. 6.1.1) that the recommended approach to Matthew Rosier was not only because he was internationally renowned for creating heritage interpretation material (often with challenging buildings) but that he did this by involving residents (in line with community feedback to date, NLHF priorities etc.).

6.1.4 Cllr Monck stated that in order to determine technical fit out (as SBC wanted this urgently - 80k in overall budget) the proposal and next stage was to issue a £10k contract (from the YTC contribution of 100k) to Rosier and accompanying technical specialist to scope and plan the needs for technical fit out, engagement and involvement in content creation. Cllr Monck requested a delegated decision for this spend (based on uniqueness and urgency for build timeline).

PROPOSED: Cllr Addison **SECONDED:** Cllr Coulson

VOTE: Unanimous Agreement (including the Rate Payers Representative)

7. Request from Member of the Public: 'Yarm's Big Moment'

(email refers)

7.1 Cllr Gallafant referred Councillors to an email received from a member of the public regarding the above (involving commemorative flag raising and railway history). There was lack of clarity as to what the proposal was in the email and there was no proposed motion to take this forward.

7.2 Cllr Monck reminded the meeting that the Armed Forces Flag needed raising for Armed Forces week / day (21st - 26th June).

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

ACTION: The Clerk

8. To receive items for information and consideration for the next agenda

8.1 Cllr Monck requested 'The Ridings Invitation List' be on the next agenda.

9. To confirm the date and time of the next Weigh and Tolls Committee meeting:

7pm, 13th July 2021

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

SIGNED (Chairman of the Meeting):DATE:
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SIGNED (Town Clerk) :DATE:
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