

NOTICE OF MEETING

You are hereby summoned to a meeting of
Yarm Town Council to be held at

**The Fellowship Hall (side entrance)
West Street, Yarm TS15 9BT.**

Date: Tuesday 14th September 2021

Time: 7pm

Members of the public are invited to
attend the meeting

Government guidance regarding COVID applies.

Juliet Johnson, Proper Officer to YTC



Yarm Town Council
Town Hall
High Street
Yarm
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

Weigh and Tolls Committee

MINUTES

PRESENT:

Cllr Alan Gallafant (Chair)

Cllr Chris Neil

Cllr Philip Addison

Cllr Pam Smailes

Cllr Peter Monck

Cllr Barbara Wegg

RPR Karen Shields (currently non-voting)

Town Clerk - Juliet Johnson

1. To appoint a Chairman in the absence of the Chair and/or Vice Chair

N/A

2. Apologies for absence

2.1 Cllr John Coulson; Cllr Chris Johnson; Cllr Alan Moffitt; Cllr Patrick Morton; Cllr Marjorie Simpson

3. Code of Conduct | Declaration of Interest | Dispensation:

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

4. Confirmation of Minutes:

- a) To confirm the minutes of the previous meeting of the Weigh and Tolls Committee (14th Sept. 2021)

PROPOSED: Cllr Monck; SECONDED: Cllr Neil. AGREED

5. Matters arising from the minutes of the previous meeting

5.1 Amends: Remembrance Day & Service Order

Cllr Monck confirmed amended arrangements for the above including the reading of the Role of Honour by 2 pupils from Yarm School after the 2 minutes silence and whilst the wreaths are being laid.

A potential bugler has been identified at Yarm School (via Cllr Coulson). **The Clerk** understands that this is yet to be finally confirmed. **Cllr Monck** has also spoken with the new Rector at Yarm Parish Church as regards leading the Remembrance Event.

- 5.2.a 2021 Events Update & Programme (FILM LINKS REFER) - **The Clerk**
(following meeting with Events Manager 10.09.21: inc. SBC Position;
budgets for events and budget proposals for 5th December &
24th December events - Christmas total forecast to be max. £8.5k) - **Cllr Addison**

The Clerk briefed councillors as regards financial options for achieving December 5th Christmas Lights Switch on and Christmas Eve Programme totalling a maximum of **£8.5k**. **Cllr Wegg** confirmed that she felt more than 6 performances by 2 groups of street theatre 'walkabout' artists were required for Christmas Eve given the length of the High St and that YTC should therefore add to the potential contribution from Yarm Business Forum i.e. that therefore the full £8.5k proposed budget should be used (**Cllr Addison**, lead Cllr for Finance, noted that there was currently approximately £10k savings throughout the year projected against forecast spend and that therefore this was affordable). Cllr Gallafant proposed that the Christmas events programme over 5th December and 24th be approved to the maximum of £8.5k. **Cllr Smailes** commented that this was expensive.

PROPOSED: Cllr Gallafant; SECONDED: Cllr Wegg ALL AGREED.

5.2.b Current Context for Events: COVID -

Cllr Monck expressed concerns regarding the above particularly in relation to Yarm Fair and quoted statistics sourced from the local press (Cllrs. commented that these were misquoted and suggested Cllr Monck check the time frames and geographical span of statistics quoted as they felt they had been quoted in error). **Cllr Gallafant** suggested that the concerns be noted and that the decision was ultimately that of SBC - the Chair moved business on.

6. Finance

To authorise payment of the accounts (Weigh and Tolls) - Virgin Media and Market Tolls (SBC)

PROPOSED: Cllr Addison SECONDED: Cllr Monck AGREED.

7. Town Hall & Heritage Centre Project - Cllr Monck

7.1. Discussion: architects' plans prior to submission for
planning permission (DOCUMENTS REFER - laid out at the meeting in advance for viewing)

The Clerk briefed the meeting as to a feedback session with the architect and SBC Project Leads to which all YTC members had been invited (13.09.21). Key items of feedback were given and accepted/ commented on by the Architect and SBC project team (separate notes refer). Cllr Gallafant proposed that the plans be approved to go forward for planning permission, noting that Councillors and the general public could make further comment during the planning permission consultation period.

PROPOSED: Cllr Gallafant; SECONDED: Cllr Monck; ALL AGREED.

7.2. Matthew Rosier Report: content and interpretation - **Cllr Monck**
ambition and options
(stage 1 contract specification to be drawn up: up to £10k).
(DOCUMENTS REFER - timeline and Rosier initial proposal)

Cllr Monck proposed that the contract now be prepared for Matthew Rosier. **The Clerk** confirmed to **Cllr Smailes** that Rosier would be commissioning local people (through open invitation to quote) as part of his team to develop content for the heritage centre directly engaging and involving local residents.

Cllr Monck re-confirmed (with input from **the Clerk**) that at the previous meeting the proposal was to waive Standing Orders in the appointment of Rosier on the basis of uniqueness of service required (that therefore can't be tendered) and the timeframe demands set out by the SBC project team; a previous meeting had agreed that the decision was dispensation for the project team to progress (a previous vote by YTC granting £100k from YTC for SBC to progress the delivery of the Town Hall Heritage Centre through the combined SBC /YTC project team).

PROPOSED: Cllr Monck SECONDED: Cllr Gallafant ALL AGREED

8. The Queen's Platinum Jubilee 2022 - Cllr Smailes

8.1. Cllr Smailes proposed that the High St hanging baskets be red, white and blue in this year

ALL AGREED.

(**NB** platinum jubilee to be item on future agenda)

9. To receive items for information and consideration for the next agenda - nothing currently

10. To confirm the date and time of the next Weigh and Tolls Committee meeting:

7pm, 12th October 2021

SIGNED (Chairman) :DATE :

SIGNED (Clerk) :DATE :

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