

**NOTICE OF MEETING**

You are hereby summoned to a meeting of  
Yarm Town Council to be held at

**The Fellowship Hall (side entrance)**

**West Street, Yarm TS15 9BT.**

**Date: Tuesday 8th February 2022**

**Time: 7pm**

Members of the public are invited to  
attend the meeting - social distancing and use of PPE applies

**Juliet Johnson, Proper Officer to YTC**



Yarm Town Council  
Town Hall  
High Street  
Yarm  
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

## Weigh and Tolls Committee

### MINUTES

**PRESENT:**

Cllr. John Coulson (Vice Chair)

Cllr. Peter Monck

Cllr. Philip Addison

Cllr. Pam Smailes

Cllr. Alan Moffitt

Cllr. Barbara Wegg

Juliet Johnson - Proper Officer/RFO.

Six members of the public present.

**1. To appoint a Chairman in the absence of the Chair and/or Vice Chair**

1.1 In the absence of Cllr Alan Gallafant (Chair), the Vice Chair, Cllr John Coulson Chaired the meeting.

**2. Apologies for absence**

2.1 Apologies have been received from: Cllr Alan Gallafant; Cllr Patrick Morton; Cllr Chris Neil; Cllr Marjorie Simpson.

2.2 Ward Cllrs Andrew Sherris and Dan Fagan also submitted their apologies.



- b) an expression of interest has been submitted to National Lottery Heritage Fund;
  - c) Matthew Rosier, leading the AV vision for part of the Heritage Centre, would be contracted by SBC (along with other aspects of the project);
  - d) Rosier would employ a local team (as previously reported in the project timeline) and would involve local residents in creating content for the Centre.
- 7.2 **The Clerk** confirmed additional actions as per previous email to Councillors (19th January) that:
- e) the SBC led Press Release had gone out with a quote from YTC Chair (at time of planning application);
  - f) an EGM to focus on the Town Hall Heritage Centre would be held approximately mid February re. the Legal Agreement with SBC and the contents for the Rosier contract (still to be completed);
  - g) start on site is now potentially June / July, finishing in December.
- 7.3 **Cllr. Addison** reported that Rosier had, to date, received payment for 2 x day long consultancy and scoping visits totalling circa £750.
- 7.4 **Cllr. Monck** confirmed that SBC were now in the process of drawing up tender processes for the construction project.

8.1

a) **'Living Streets': Update re. street audits** -

This item was carried forward to the next meeting (Karen Shields - the rate Payer's Representative not being present). **The Clerk** reminded the meeting that this was about conducting an audit of the High Street and how user friendly the High Street is e.g. especially for people with disabilities and those with specific needs.

b) **Objects on High Street Pavements**

**Cllr. Coulson** briefed the meeting that he'd received a complaint from a member of the public regarding a child tripping who was accompanying a parent with a visual impairment. **The Clerk** had received a very similar complaint (identified with a different name) which had been reported to Care for Your Area (SBC) as it related to uneven paving - SBC had replied to the Clerk and the complainant.

**ACTION:** **The Clerk** to confirm whether or not the two reports were the same incident (and deal with the one not addressed, if not the same incident).

8.2 **Cllr Moffitt** asked whether 'A boards' on the High Street could be banned (given that businesses had other means of advertising on the frontages of their premises). **Cllr Coulson** echoed this suggestion re. giving consideration to those who are partially sighted. **Cllr Addison** suggested that this was not part of our powers or duties. **Cllr Moffitt** proposed that YTC still advocate to SBC that A Boards are a significant problem, that ideally we would like them removed in most instances and to request support from SBC as to what could be done to address the issues of the hazard caused.

**PROPOSED:** **Cllr Moffitt**

**SECONDED:** **Cllr Wegg**

**AGREED (unanimous).**

## 9. **Yarm Gala & Queen's Platinum Jubilee (5.06.22): Update & Further Planning**

9.1 **Cllr Monck** proposed to the meeting that YTC should send a letter of congratulations to Her Majesty the Queen on the 70<sup>th</sup> Anniversary of her accession to the throne (on the death of King George VI) and to thank her for her fortitude and diligence over the last 70 years as she becomes the longest serving Monarch in history.

The letter should also include reference to the proposed Yarm Gala, which will celebrate the platinum anniversary of her Majesty the Queen.

**PROPOSED:** Cllr Monck                      **SECONDED:** Cllr Moffitt                      **AGREED.**

9.2 **The Clerk** reported on initial arrangements / provisional bookings (given that many artists and groups would be in great demand for the Jubilee weekend). These included:

- a) Aycliffe and Brancepeth Brass Band;
- b) A Gospel Choir;
- c) Tom Powell (local professional singer / songwriter who'd performed on Christmas Eve;
- d) Provisional Streettheatre Acts (similar but different to those that were popular Christmas Eve '21);
- e) 'Gone Tomorrow' - local band having significant success (given the style of music, suggesting that this might be a culmination at the end of the day).

9.3 **The Clerk** also confirmed that the Events Manager would be able to provide appropriate staff to lead this event, the new date having been brought forward from the usual July date for Yarm Gala.

9.4 **Cllr Wegg** noted that the Gala had previously been a charities' event. An invitation would go out through the usual routes as regards the charity stalls, once the Clerk had established the contacts for this. The Clerk reminded the meeting that this would be the first Yarm Gala for her (given COVID preventing the event previously).

9.5 **The Clerk** asked Councillors if they would like to suggest / discuss other potential content for the event (or comment upon what had provisionally been booked). **Cllr Smailes** stated that she thought that this was the Event Manager's job, that he would have ideas and that he was paid a lot of money if he just did Health and Safety. **The Clerk** referred Councillors to the roles as clarified in the minutes of 11.01.22 as regards arranging all the event infrastructure, risk assessments and permissions, confirmed that this was a different role to programming (not part of the infrastructure/management contract) and that the Event Manager was always part of discussions regarding event content.

9.6 **Cllr Monck** suggested that it was for YTC to have some view and get involved in the programme for the Gala & Jubilee event. He referenced that a Leisure and Culture Committee had been set up and that this should meet to support the development of this project.

**ACTION:** **Cllr Smailes** to liaise with the Clerk re proposed dates for the L&C Committee (a date following the Evaluation Meeting referenced at 5.2).

9.7 **Cllr Monck** proposed that part of the Gala Jubilee event might include a High Street Tea Party and confirmed that the Fellowship Hall would be able to supply tables and chairs. **Cllrs Wegg** and **Coulson** commented that we should be mindful that a lot of individual street parties would also be happening in neighbourhoods. **Cllr Monck** felt that Yarm Business Forum (YBF) should be asked to be involved in any Gala Street Party. The meeting felt that a High Street Tea Party element would still be a positive aspect of the Gala and Jubilee Event.

**PROPOSED:** Cllr Coulson                      **SECONDED:** Cllr Wegg                      **AGREED.**

**ACTION:** **Clerk** to discuss with the YTC Event manager and make contact with YBF

9.8 **Cllrs Moffitt and Smailes** noted that the Events Management Contract would need to be renewed in the new financial year.

10. **To receive items for information and consideration for the next agenda**  
N/A

11. **To confirm the date and time of the next Weigh and Tolls Committee meeting: 8th March 2022**

SIGNED (Chair): .....DATED:.....

SIGNED (Clerk): .....DATED:.....