

**The July meeting of the Weigh & Tolls Committee
which was held at**

The Fellowship Hall West Street, Yarm TS15 9BT.

Date: Tuesday 12th July 2022

Time: 7pm

Members of the public were invited to
attend the meeting

COVID Guidance at the time applied.

Juliet Johnson, Proper Officer to YTC



Yarm Town Council
Town Hall
High Street
Yarm
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

Weigh and Tolls Committee

MINUTES

PRESENT:

Cllr John Coulson (Chair)

Cllr Chris Neill

Cllr Philip Addison

Cllr Pam Smailes

Cllr Peter Monck

Cllr Barbara Wegg

Cllr Patrick Morton

Town Clerk / Proper Officer

- 1. To appoint a Chairman in the absence of the Chair and/or Vice Chair - N/A**
- 2. Apologies for absence**
- 2.1** Apologies for absence were received from Cllr Moffitt, the Rate Payers Rep Karen Shields and Ward Cllr. Sherris
- 3. Code of Conduct | Declaration of Interest | Dispensation:**
 - a) To record declarations of interest from members of any item to be discussed
 - b) To consider, vote upon and record any requests for dispensation

3.1 No declarations of interest or requests for dispensation were received.

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

4. Confirmation of Minutes:

- a) To confirm the minutes of the previous meeting of the Weigh and Tolls Committee (14th June 2022)

PROPOSED: Cllr Morton

SECONDED: Cllr Addison

AGREED

5. Matters arising from the minutes of the previous meeting

5.1 Gala & Jubilee Events: Update, Budget, Evaluation Plans

- Cllr Smailes / Clerk

5.1.1 The Clerk reported that the outturn budget for the Jubilee Gala was possibly £1.5 - £2k over budget. Income is still awaited. This was largely due to significantly increased costs caused by market demand over the jubilee weekend for infrastructure (some items 2-3x the forecast price). Spend against the Beacon was also included in this figure however (which included extensive security given serious ASB in the area preceding the event). The total spent is still comparable with the 2019 budget however (i.e. for a Gala).

5.1.2 Cllr Smailes queried the timeline for the Events Management (infrastructure) contract in terms of renewal date. **The Clerk** confirmed that due to suspending this 3 yr. contract during COVID, the delivery of the 2022 Jubilee Gala represents the completion of the first yr. with another 2 years to go.

5.2.1 Christmas Tree Lights Switch-On '22: proposal for celebrity guest

- Cllr Monck

The Clerk is to contact the celebrity guest that Cllr Monck has identified and the esteemed resident that Cllr. Coulson proposed i.e. both to be asked to perform the lights switch on this year.

5.3 High Street Audit (inc. Pavement Markings and related issues)

- K.Shields

5.3.1 Carried forward to a future agenda in Karen's absence.

6. Finance

To authorise payment of the accounts (Weigh and Tolls - as per payments list, DOCUMENT REFERS)

- Cllr Addison

PROPOSED: Cllr Coulson

SECONDED: Cllr Neil

AGREED

7. Town Hall Heritage Centre Project

- Cllr Monck

7.1.1 General Update & Timeline

- Cllr Monck

Cllr Monck gave a general update on the project: Stockton Borough Council (SBC) are underway with the tendering process for contractors; start on site is aimed to be the end of September '22; there is a meeting with M.Rosier & team with people in Yarm who have links with community groups to look at engagement (18th July) - Cllrs all welcome; SBC are addressing issues regarding roadside scaffolding for the build project; Town Hall artifacts are going to Preston Park Museum for the build

duration (remaining pack-up to be completed); disposal of few remaining furniture items to be organised; survey of the war memorial will need to take place on completion (re. any build vibration impact). **The Clerk** suggested that this might be done beforehand to check how secure the memorial is to withstand such vibration. **Cllr Monck** stated this had already been done recently (2019) when the memorial was listed and valued.

7.1.2 Cllr Morton asked how the risk of inflation against the build project budget would be managed. Cllr Monck referenced a contingency included in the forecast spend. The Clerk confirmed that heritage build projects always had 20% contingency minimum.

7.2 Heads of Terms

(DOCUMENT REFERS - moved to CONFIDENTIAL ITEMS, SEE YTC Minute)

8. Autumn/Winter Events: provisional briefing & discussion - Clerk

8.1.1 The Clerk stated that she required a steer from the Leisure and Culture Committee as regards programming etc. for events this Autumn/Winter. Whilst she had programmed and contracted all elements for last year, as advised, a Leisure and Culture Committee now existed which should have input.

8.1.2 Cllr Monck asserted that a draft guest list for the Riding of the Fair should be drawn & circulated as soon as possible and the catering for the Ridings Reception should be arranged, for which the Fellowship Hall is available this year.

9. To receive items for information and consideration for the next agenda - N/A

10. To confirm the date and time of the next Weigh and Tolls Committee meeting: 7pm, 13th Sept. 2022

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda.

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

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