| **NOTICE OF MEETING**You are hereby summoned to a meeting of Yarm Town Council to be held at **The Fellowship Hall (side entrance)****West Street, Yarm TS15 9BT.****Date: Tuesday 8th November 2022** **Time:**   **7pm** Members of the public are invited toattend the meeting COVID Guidance at the time applies.**Juliet Johnson, Proper Officer to YTC** |  | Yarm Town CouncilTown HallHigh StreetYarmTS15 9AH |
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In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photograph

 **YARM TOWN COUNCIL**

**AGENDA**

**1.0 Notice of Meeting -** to confirmpublic notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.

**2.0 To appoint a Chairman in the absence of the Chair and/or Vice Chair**

**3.0 Apologies for Absence**

**4.0 Code of Conduct | Declaration of Interest | Dispensation**

1. To record declarations of interest from members of any item to be discussed
2. To consider, vote upon and record any requests for dispensation

**5.0 Confirmation of Minutes**

**To approve the minutes of the previous meetings:**

5.1 **Weigh and Tolls Committee** held on Tuesday 11th October 2022 and approve their signature by the Chair of the meeting.

5.2 **Yarm Town Council** held on Tuesday 11th October 2022 and approve their signature by the Chair of the meeting.

5.3 **Leisure & Culture Committee** held on Monday 31st October 2022 and approve their signature by the Chair of the

 meeting.

**6.0 Matters arising from the minutes of the previous Ordinary YTC meeting, 11th October 2022:**

6.1 Litter Bins and Trade Waste Bins : Current Position  **- Cllr Morton**

6.2 YTC ‘Charity of the Year’ **- Clerk**

6.3Ward Budget Funding: Spinner proposed for Willey Flatts **- Clerk**

6.4 River Walkways Partnership Project : Update **- Cllr Moffitt**

6.6 Pack up & clearing of the Town Hall & Artifacts (£332 & £350 costs) **- Clerk**

6.7 Drainage issue nr. bridge (True Lovers Walk Volunteers) **- Clerk**

6.8 Civility and Respect Agenda (including Training) **- Cllr Coulson**

6.9 Keeping Yarm Safe: update following meeting **- Cllr Carter**

6.10 Tree Survey Reports  **- The Clerk**

6.11 Social Media : Guidance on Appropriate Use By YTC / A Local Council  **- Cllr Morton/The Clerk**

6.12 High St Benches Refurbishment **- Cllr Carter**

6.13 Planning Objection: Mount Leven Farm Development (No: 21/2925; DOC. REFERS) **- Clerk / Cllr Monck**

(Other matters carried forward: Flag Flying Policy; Night Market idea - Research; Minutes Protocol - potential to publish drafts; Heritage Mural Idea; Grass Cutting Contract)

**7.0 Council Finances**

**7.1 To authorize payment of the accounts**

7.1.1 Payments List Refers (November 2022) **- Cllr Addison**

7.2 Income and Expenditure Report - October 2022 (DOCUMENT REFERS)  **- Cllr Addison / Clerk**

7.3 Proposal for new thresholds for requesting quotations and conducting tenders in **- Cllr Addison / Clerk**

the context of significant price rises:

a) 3 quotations needed for goods / services costing more than £1.5k (current threshold £1k)

b) tenders to be issued for goods / services costing more than £12k (current threshold £8k)

7.4 Confirmation of Interim Internal Audit  **- Clerk**

7.5 Financial Planning for 2023/2024: Meeting for Committee Chairs **- Clerk**

**8.0 To Review and Consider the Correspondence List - ALL**

**9.0 Adjournment and Questions From the Public - Chair**

**10.0 Policy and Resources:**

10.1 Cemetery Report (inc. Tomb survey update) **- Cllr Moffitt**

10.1.1 Cemetery Extension Fence (orchard area)  **- Cllr Monck**

10.2 Allotments Report  **- Cllr Coulson**

10.3 Proposal: people should not have to be a member of the Yarm Community

 Allotments Association (YCAA - £3 per year) to use the allotment hut **- Cllr Monck**

10.4Great North Air Ambulance: Proposal for Contribution  **- Cllr Addison**

(previous email refers)

**11.0 Planning & Environment:**

11.1 Matters Arising: Planning Applications & Lists - **Cllr Monck**

11.2 Latest Play Area Reports & Issues: Update **- Clerk**

11.2.1 Play Equipment  **- Cllr B.Wegg**

**12.0 To agree any content for the YTC website and requests for Facebook features**

12.1 Feedback on items to date & proposed new items **- Clerk / ALL**

**13.0 To receive items for information and consideration for the next agenda - ALL**

**14.0 To confirm the date and time of the next YTC meeting: 7pm, 13th December 2022**

In accordance with the Public Bodies Admission to Meetings Act 1960, press and the public shall be excluded for this item due to its confidential nature. LGA Act 1972 schedule 12 paragraph 10(2)(e

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.