

NOTICE OF MEETING

You are hereby summoned to a meeting of

Yarm Town Council to be held at

The Fellowship Hall (side entrance)

West Street, Yarm TS15 9BT.

Date: Tuesday 14th February 2023

Time: 7pm

Members of the public are invited to
attend the meeting

COVID Guidance at the time applies.

Juliet Johnson, Proper Officer to YTC



Yarm Town Council
Town Hall
High Street
Yarm
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photograph

YARM TOWN COUNCIL

AGENDA

1.0 Notice of Meeting - to confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.

2.0 To appoint a Chairman in the absence of the Chair and/or Vice Chair

3.0 Apologies for Absence

4.0 Code of Conduct | Declaration of Interest | Dispensation

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

5.0 Confirmation of Minutes

To approve the minutes of the previous meetings:

5.1 Weigh and Tolls Committee held on Tuesday 10th January 2023 and approve their signature by the Chair of the meeting.

5.2 Yarm Town Council held on Tuesday 10th January 2023 and approve their signature by the Chair of the meeting.

5.3 E.G.M - YTC held on Thursday 19th January 2023 and approve their signature by the Chair of the meeting

5.4 Leisure & Culture Committee held on Thursday 26th January 2023 and approve their signature by the Chair of the meeting.

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

6.0 Matters arising from the minutes of the previous Ordinary YTC meeting, 13th December 2022:

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| 6.1 | Litter Bins and Trade Waste Bins : Current Position | - Cllr Morton |
| 6.2 | River Walkways Partnership Project : Update | - Cllr Moffitt |
| 6.3 | Civility and Respect Agenda (including Training) | - Cllr Coulson |
| 6.4 | High St Benches Refurbishment | - Cllr Carter |
| 6.5 | Tree Survey: A&B category work - Update | - Clerk |
| 6.6 | Parking Spaces at Yarm Chapel | - Cllr Moffitt |
| 6.7 | Provision of High St parking space designated for Police Vehicle | - Cllr Carter |
| 6.8 | Issues relating to West St Car Park Entrance & Traffic on West Street | - Cllrs Carter & Moffitt |
| 6.9 | Tomb at St Mary Magdalene - Survey result & options (DOCUMENT REFERS) | - Cllr. Moffitt |
| 6.10 | Keeping Yarm Safe: Special Operation Over Christmas | - Clerk / Cllr Carter |

(Other matters carried forward: Flag Flying Policy; Night Market idea - Research; Heritage Mural Idea; Drainage issue nr. bridge - True Lovers Walk Volunteers ;Code of Conduct Update & Social Media Policy & Conduct; Night-Time Economy Provisions in Yarm).

7.0 Council Finances

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| 7.1 | To authorize payment of the accounts - Payments List Refers (14th February 2023) | - Cllr Addison |
| 7.2 | Bank Reconciliations (DOCUMENT REFERS) | - Cllr Addison |
| 7.3 | Income and Expenditure Report (DOCUMENT REFERS) | - Cllr Addison / Clerk |
| 7.4 | To note and action accordingly the Interim Audit report from the Internal Auditor | - The Clerk |

(DOCUMENT REFERS)

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| 8.0 | To Review and Consider the Correspondence List | - ALL |
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| 9.0 | Adjournment and Questions From the Public | - Chair |
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10.0 Policy and Resources:

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| 10.1 | Cemetery Report | - Cllr Moffitt / Clerk |
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- 10.1.1 Proposal to Join the Institute of Cemetery & Crematorium Management
(ICCM - £95 per annum) for specialist advice & support - **Cllr Moffitt**
- 10.2 Allotments Report (inc. update on show trophies) - **Cllr Coulson**
- 10.3 Motion to approve Leisure & Culture Committee proposals for a Coronation Event - **Cllr Monck**
- 10.4 Morley Carr Bowling Club: Handover Update - **The Clerk**
- 10.5 Requirement for Photo Identification in Order to Vote at the Upcoming Local Elections - **The Clerk**
- 10.6 Requirement to move the May 2023 Weigh & Tolls and YTC Ordinary meeting due to the timing of the elections - **Cllr Coulson / Clerk**
- 10.7 Signage for Parking - Yarm High Street - **Cllr Coulson**
- 10.8 Discussion: Closed Churchyard Trees & Category C Redwood Tree nr. Entrance - **Cllr Monck**
- 10.9 To select a Grass Cutting Contract: Quotations Received (DOCUMENT REFERS) - **Clerk**
- 10.10 Construction Work at Yarm School: Erection of a Crane - **Cllr R Wegg**
- 10.11 Request for funding for Medics Provision (£200-£300) - Yarm Fun Run (Lions) - **Cllr Coulson**
- 11.0 Planning & Environment:**
- 11.1 Matters Arising: Planning Applications & Lists - **Cllr Monck**
- 11.2 Latest Play Area Reports & Issues: Update - **Clerk**
- 12.0 To agree any content for the YTC website and requests for Facebook features**
- 12.1 Feedback on items to date & proposed new items - **Clerk / ALL**
- 13.0 To receive items for information and consideration for the next agenda - ALL**
- 14.0 To confirm the date and time of the next YTC meeting: 7pm, 14th March 2023**
- 15.0 Confidential Items - N/A**

In accordance with the Public Bodies Admission to Meetings Act 1960, press and the public shall be excluded for this item due to its confidential nature. LGA Act 1972 schedule 12 paragraph 10(2)(e)

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda