

**NOTICE OF MEETING**

You are hereby summoned to a meeting of Yarm Town Council Leisure & Culture Committee to be held at

**The Fellowship Hall (side entrance)**

**West Street, Yarm TS15 9BT.**

**Date: Tuesday 28th February 2023**

**Time: 6pm**

Members of the public are invited to attend the meeting

COVID Guidance at the time applies.

**Juliet Johnson, Proper Officer to YTC**



Yarm Town Council  
Town Hall  
High Street  
Yarm  
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

## YARM TOWN COUNCIL

### LEISURE & CULTURE COMMITTEE

#### AGENDA

**1.0 Notice of Meeting** - to confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.

**2.0 To appoint a Chairman in the absence of the Chair**

**3.0 Apologies for Absence**

**4.0 Code of Conduct | Declaration of Interest | Dispensation**

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

**5.0 Items of Business -**

**Planning for the Community Fun Day celebrating the Coronation of His Majesty King Charles III - 12 - 4pm, 8th May 2023, Willey Flatts field:**

**5.1 Fundraising & Budget**

**5.2 Site Plan & Infrastructure**

**5.3 Programme: Activities, Displays & Performances**

**5.4 Partners / Organisations Involved (any in addition to those referenced in the above item)**

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

- 5.5 Risk Assessment & Event Plan - ISAG Submission (progress on Boss Events 'matrix of event requirements')**
- 5.6 Roles & Responsibilities**
- 5.7 Communications, Advertising and PR**
- 5.8 Summary of Milestones and Timeline**

**6.0 To confirm the date and time of the next YTC meeting.**

In accordance with the Public Bodies Admission to Meetings Act 1960, press and the public shall be excluded for this item due to its confidential nature. LGA Act 1972 schedule 12 paragraph 10(2)(e)

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.