

**NOTICE OF MEETING**

You are hereby summoned to a meeting of

Yarm Town Council to be held at

**The Fellowship Hall (side entrance)**

**West Street, Yarm TS15 9BT.**

**Date: Tuesday 11th April 2023**

**Time: 7pm**

Members of the public are invited to  
attend the meeting

COVID Guidance at the time applies.

**Juliet Johnson, Proper Officer to YTC**



Yarm Town Council  
Town Hall  
High Street  
Yarm  
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photograph

## YARM TOWN COUNCIL

### AGENDA

**1.0 Notice of Meeting** - to confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.

**2.0 To appoint a Chairman in the absence of the Chair and/or Vice Chair**

**3.0 Apologies for Absence**

**4.0 Code of Conduct | Declaration of Interest | Dispensation**

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

**5.0 Confirmation of Minutes**

**To approve the minutes of the previous meetings:**

**5.1 Weigh and Tolls Committee** held on Tuesday 14th March 2023 and approve their signature by the Chair of the meeting.

**5.2 Yarm Town Council** held on Tuesday 14th March 2023 and approve their signature by the Chair of the meeting.

**5.3 Leisure & Culture Committee** held on Thursday 30th March 2023 and approve their signature by the Chair of the meeting.

**5.4 Allotments Committee Meeting** held on Thursday 16th March 2023 and approve their signature by the Chair of the meeting.

**6.0 Matters arising from the minutes of the previous Ordinary YTC meeting, 14th March 2023:**

**6.1 Litter Bins and Trade Waste Bins : Current Position**

**- Cllr Morton**

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

- 6.2 River Walkways Partnership Project : Update - Cllr Moffitt
- 6.3 Civility and Respect: update on briefing from previous meeting - Clerk
- 6.4 Update: Upcoming Election, Voting ID & Associated Matters - Clerk
- 6.5 Benches Refurbishment & Requests for Benches - Cllr Carter
- 6.6 Tree Survey: Category B Work - Update - Clerk
- 6.7 Parking Spaces at Yarm Chapel - Cllr Moffitt
- 6.8 Annual Assembly: Reminder - Reports and Speakers - Clerk/ Cllr Coulson
- 6.9 Morley Carr Bowling Centre - Clerk
- 6.10 Heritage Mural: Update - Cllr Moffitt

(Other matters carried forward: Night Market idea - Research; St Mary Magdalene Tomb; Keeping Yarm Safe; Yarm High St Consultation; West St Traffic Issues; Police Parking Space ).

## **7.0 Council Finances**

- 7.1 To authorise payment of the accounts - Payments List Refers (11th April 2023) - Cllr Addison
- 7.2 Bank Reconciliations (DOCUMENT REFERS) - Cllr Addison
- 7.3 Income and Expenditure Report (DOCUMENT REFERS) - Cllr Addison / Clerk
- 7.4 Insurance Quotation - Clerk/ Cllr Addison
- 7.5 Transfers to and from Earmarked Reserves (DOCUMENT REFERS) - Clerk/Cllr Addison

## **8.0 To Review and Consider the Correspondence List** - ALL

## **9.0 Policy and Resources:**

- 9.1 Cemetery Report - Cllr Moffitt / Clerk
- 9.2 Allotments Report (inc. update from Allotments Committee) - Cllr Coulson
  - 9.2.1 Skip Approval (up to the value of £1000 throughout '23-'24) - Cllr Coulson
  - 9.2.2 Allotment Insurance: Requirement
  - 9.2.3 Allotment Hut Usage - Cllr Smailes

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- 9.3 To Approve the Updated Code of Conduct (based on SBC model previously circulated) - Clerk
- 9.4 Use of Social Media by the Council - Cllr Smailes

**10.0 Planning & Environment:**

- 10.1 Matters Arising: Planning Applications & Lists - Cllr Monck
- 10.2 Latest Play Area Reports & Issues: Update and Repairs Arrangements - Clerk

**11.0 Adjournment and Questions From the Public**

**12.0 To agree any content for the YTC website and requests for Facebook features**

- 12.1 Feedback on items to date & proposed new items - Clerk / ALL

**13.0 To receive items for information and consideration for the next agenda - ALL**

**14.0 To confirm the date and time of the next YTC meeting: 7pm, 16th May 2023**

**14.1 Staffing Committee Meeting**

**PROPOSAL TO EXCLUDE PRESS & PUBLIC:** In accordance with the Public Bodies Admission to Meetings Act 1960, it is proposed that press and the public shall be excluded for this item due to its confidential nature (in this instance, commercial sensitivity and financial probity). LGA Act 1972 schedule 12 paragraph 10(2)(e)

**15.0 Confidential Items**

- 15.1 Consideration of Hanging Baskets Quotations

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda