

### NOTICE OF MEETING

You are hereby summoned to a meeting of  
the Weigh & Tolls Committee to be held at

**The Fellowship Hall (side entrance)**

**West Street, Yarm TS15 9BT.**

**Date: Tuesday 16th May 2023**

**Time: 7pm**

**(N.B. directly following the Annual Meeting held at 6.30pm)**

Members of the public are invited to  
attend the meeting

COVID Guidance at the time applies.

**Juliet Johnson, Proper Officer to YTC**



Yarm Town Council  
Town Hall  
High Street  
Yarm  
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

## Weigh and Tolls Committee

### MINUTES

#### PRESENT:

Cllr Peter Monck (Chair)

Cllr Pam Smailes (Vice Chair)

Cllr Philip Addison

Cllr Marje Blair

Cllr Ian Carter

Cllr John Coulson

Town Clerk/Proper Officer - Juliet Johnson

(11 members of the public were present)

Cllr Joyce Hardy

Cllr Alan Moffitt

Cllr Yvonne Pybus

Cllr Barbara Wegg

Cllr Robert Wegg

Karen Shields - Rate Payers' Representative (from 7pm)

1. **Notice of Meeting** - the public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.
2. **To appoint a Chairman in the absence of the Chair and/or Vice Chair - N/A**
3. **Apologies for absence**
  - 3.1 **Ward Cllr Sherris** has forwarded apologies.
4. **Code of Conduct | Declarations of Interest | Dispensation:**
  - a) To record declarations of interest from members of any item to be discussed

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

b) To consider, vote upon and record any requests for dispensation

4.1 Cllr Coulson declared his position as a Ward Councillor.

## 5. Confirmation of Minutes:

a) To confirm the minutes of the previous meeting of the Weigh and Tolls Committee (11th April 2023)

**PROPOSED:** Cllr Moffitt

**SECONDED:** Cllr RWegg

**AGREED**

## 6. Matters arising from the minutes of the previous meeting -

### 6.1 Update from the working group as regards Coronation Fun Day 8th May '23, Willey Flatts Field

Cllr Smailes reported that the event went ahead successfully, despite some bad weather. There have been positive responses. £200 was raised for Corner House Youth Project and Sprouts Food Charity benefited from food donations. £2,625 had been received as a grant for the project (TV Community Fund). The Keys donated £100. And there was a further donation of £25. The schools' involvement worked very well and they were pleased to have their hand made decorations on display. Willey Flatts is a good location for children to run around in as compared to the High St event area. The event finances are yet to be finalised but are estimated at a cost of £6,700 (YTC element being less once grants deducted).

Glen Layfield (YTC Events Infrastructure Manager) was unable to attend this evening as planned but would give his report at a future meeting.

## 7. Finance

To authorise payment of the accounts (Weigh and Tolls - DOCUMENT REFERS)

**PROPOSED:** Cllr Monck

**SECONDED:** Cllr Moffitt

**AGREED**

## 8. Town Hall Heritage Centre Project

- Cllr Monck

### 8.1 General Update on Build Project & Timeline

Cllr Monck reported that the building work should be complete by the beginning of July. Significant delays have been down to the water table and getting the floor laid, largely. The weather vane has now been lifted out and gone for full restoration to a specialist and similar specialist work continues on the lead roof and clock tower (which has seen many layers of hasty repairs over the years). Site visits can be organised at 4pm.

**ACTION:** Clerk to organise site visits for councillors and partners who have expressed an interest.

Drone and other photos are being taken by the contractors and photographers that frequently work with the Council.

### 8.2 Engagement Update & Fit-Out of Ground Floor Main Exhibition Space

The Development Manager reported on work to develop a large carved structure from a local tree (pulled from the Tees, appropriately) to create the base for the main ground floor exhibition. A local archeologist and professional woodworker is hosting and leading this work as a community carving project with True Lovers Walk Volunteers and others. Preston Park Museum are providing a 3D digital model of the Yarm Helmet to be a feature in the first floor exhibition (along with the categories of displays decided by the Friends of Yarm Heritage Centre). Part of the

production schedule for the ground floor AV installation will include filming an interview with the resident who found the helmet. The Clock Winder has also been asked to be featured in the AV production work along with other local residents. More updates will be given at future meetings re. the work with Matthew Rosier and Mediale AV specialists.

**9. Request re. Pantomime Launch (using space outside Town Hall)**

**The Clerk** has received a request from Tom Rolfe's Panto Company (helps with Christmas Lights Switch On) to have Cinderella's coach outside the Town Hall as part of a publicity event during September. **AGREED**

**10. To receive items for information and consideration for the next agenda**

**Cllr Monck** stated that he would be meeting with the Showmen's Guild to brief and discuss with them the parameters of the Town Hall Heritage Centre refurbishment as this will affect the footprint of the fair.

**11. To confirm the date/time of the next Weigh and Tolls Committee meeting: 7pm, 13th June 2023**

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda.

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda