

**NOTICE OF MEETING**

You are hereby summoned to a meeting of  
Yarm Town Council to be held at

**The Fellowship Hall (side entrance)**

**West Street, Yarm TS15 9BT.**

**Date: Tuesday 14th November 2023**

**Time: 7pm**

**(immediately following Weigh & Tolls)**

Members of the public are invited to  
attend the meeting

**SIGNED: Juliet Johnson, Proper Officer to YTC**



Yarm Town Council  
Town Hall  
High Street  
Yarm  
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

## YARM TOWN COUNCIL

### AGENDA

**1.0 Notice of Meeting** - to confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.

**2.0 To appoint a Chairman in the absence of the Chair and/or Vice Chair**

**3.0 Apologies for Absence**

**4.0 Code of Conduct | Declaration of Interest | Dispensation**

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

**5.0 Confirmation of Minutes**

**To approve the minutes of the previous meetings:**

**5.1 Weigh and Tolls Committee** held on Tuesday 10th October 2023 and approve their signature by the Chair of the meeting.

**5.2 Yarm Town Council** held on Tuesday 10th October 2023 and approve their signature by the Chair of the meeting.

**5.3 Yarm Town Council EGM** held on Friday 3rd November 2023 and approve their signature by the Chair of the meeting.

**6.0 Clerk's Report: Matters for Information**

**7.0 Council Finances**

**7.1 To authorise payment of the accounts - Payments List Refers**

**- Cllr Addison / Clerk**

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

7.2	Bank Reconciliation	(DOCUMENT REFERS)	- Cllr Addison / Clerk
7.3	Income and Expenditure Report	(DOCUMENT REFERS)	- Cllr Addison / Clerk
7.4	To consider and note the audited Annual Governance & Accountability Return for 2022/2023 and any recommendations	(DOCUMENT REFERS)	- Clerk / Cllr Addison
7.5	Approval of any additional expenditure for Christmas Events (as per discussion from Weigh & Tolls - £2-£3k)		- Cllr Addison/Cllr Coulson
7.6	Update on Utility Contracts		- Clerk
7.7	Cemetery Fees : April 2024		- Cllr Addison
7.8	Planning Process for 2024 / 2025 Budget		- Clerk
<b>8.0</b>	<b>To Review and Consider the Correspondence List</b>	(DOCUMENT REFERS)	- ALL
<b>9.0</b>	<b>Adjournment and Questions From the Public</b>		
<b>10.0</b>	<b>Policy and Resources:</b>		
10.1	<b>Cemetery Report</b>		- Cllr B Wegg
10.2	<b>Allotments Report</b>		- Cllr P Monck/Clerk
10.2.1	General Update (including feedback re 'Top Allotments', Worsall Rd)		
10.2.2	Allotment Transfer Requests	(DOCUMENT REFERS)	- Cllr Monck / Clerk
10.3	<b>Vote of Thanks for Councillor Ian Carter and Councillor Alan Moffitt</b>		- Cllr Blair
10.4	<b>Update on Councillor Vacancy</b>		- Clerk
10.5	<b>Discussion and Proposal: Location of YTC Meetings</b>		- Cllr Atkinson
<b>11.0</b>	<b>Planning &amp; Environment:</b>		
11.1	Matters Arising: Planning Applications & Lists		- Cllr Monck
11.2	Latest Play Area Reports & Issues		- Clerk
11.3	Yarm-on-Tees Sign (Thirsk Rd) - Enquiry to MPs Office		- Clerk

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11.4 Historic Building Alterations: e.g. Ex-Adam's Barbers Premises - Cllr Pybus

**12.0 Adjournment and Final Questions from the Public**

**13.0 To agree any content for the YTC website and requests for Facebook features**

13.1 Feedback on items to date & proposed new items - Clerk / ALL

**14.0 To receive items for information and consideration for the next agenda - ALL**

**15.0 To confirm the date and time of the next YTC meeting: 7pm, 12th December 2023**

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda