

NOTICE OF MEETING

You are hereby summoned to a meeting of
Yarm Town Council to be held at

Challoner House

Challoner Rd., Yarm TS15 9EL.

Date: Tuesday 13th February 2024

Time: 7pm

(immediately following Weigh & Tolls)

Members of the public are invited to
attend the meeting

SIGNED: Juliet Johnson, Proper Officer to YTC



Yarm Town Council
Town Hall
High Street
Yarm
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

YARM TOWN COUNCIL

AGENDA

(incorporating Weigh & Tolls)

1.0 Notice of Meeting - to confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.

2.0 To appoint a Chairman in the absence of the Chair and/or Vice Chair

3.0 Apologies for Absence

4.0 Code of Conduct | Declaration of Interest | Dispensation

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

5.0 Confirmation of Minutes

To approve the minutes of the previous meetings:

5.1 Weigh and Tolls Committee held on Tuesday 9th January 2024 and approve their signature by the Chair of the meeting.

5.2 Yarm Town Council held on Tuesday 9th January 2024 and approve their signature by the Chair of the meeting.

5.3 YTC EGM held on Friday 26th January 2024 and approve their signature by the Chair of the meeting.

6.0 Clerk's Report: Matters for Information

7.0 Council Finances

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

7.1	To authorise payment of the accounts - Accounts Payable (includes Weigh & Tolls)	(DOCUMENT REFERS)	- Cllr Addison / Clerk
7.2	Bank Reconciliation	(DOCUMENT REFERS)	- Cllr Addison / Clerk
7.3	Income and Expenditure Report	(DOCUMENT REFERS)	- Cllr Addison / Clerk
7.4	YTC Insurance Update (inc. Yarm Town Hall Heritage Centre)		- Clerk
8.0	To Review and Consider the Correspondence List	(DOCUMENT REFERS)	- ALL
9.0	Adjournment and Questions From the Public		
10.0	Policy and Resources:		
10.1	Weigh and Tolls Matters		
10.1.1	Events Update		- Clerk/Cllr Smailes
10.1.2	Yarm Town Hall Heritage Centre		- Cllr Monck
10.1.3	1925 Deed Document (DOCUMENT REFERS)		- Cllr Smailes
10.1.4	Proposal to Mechanise Town Hall Clock Winding (circa. £6k)		- Cllr Pybus
10.1.5	Proposal to Recognise Service of the Town Hall Clock Winder		- Cllr Blair
10.1.6	Christmas Lighting Install: Audit and Assessment (Stockton Borough Council)		- Cllr Monck
10.2	Cemetery Report		- Cllr B Wegg
10.2.1	General Update		
10.2.2	Cemetery Fees		- Cllr Addison
10.2.3	Proposal for Concessions Regarding Hire of Chapel Fees		- Cllr Pybus
10.2.4	Discussion: Regular Opening of Chapel & Display of Bier		- Cllr Pybus
10.2.5	Opportunity to Hold Weddings at the Chapel		- Cllr Pybus
10.3	Allotments Report		- Cllr Monck
10.3.1	General Update		
10.3.2	Update on prioritised needs for top allotments		- Cllr Pybus

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- 10.4 Awarding of Grass Cutting Contract: Discussion & Selection (DOCUMENT REFERS)** - Clerk
- 10.5 Appointment of Tree Survey** - Clerk
- 10.6 Installation of Bleed Kit** - Cllr Coulson
- 10.7 Requests from Charities: Option to Choose a Charity of the Year** - Clerk / Cllr Monck
- 10.8 CCTV Policy Draft (DOCUMENT REFERS)** - Clerk
- 10.9 Staffing Matters: working alone policy; weekly 1:1s; time sheets and overtime pay** - Cllr Monck
- 10.10 Options for YTC Storage** - Cllr Newcombe

- 11.0 Planning & Environment:**
 - 11.1 Matters Arising: Planning Applications & Lists** - Cllr Monck
 - 11.2 Latest Play Area Reports & Issues** - Clerk
 - 11.3 RoSPA Annual Play Inspection: Option for Value & Life Expectancy Assessment** - Cllr Addison
 - 11.4 Signage for Play Areas & Enclosing Play Parks (no dogs)** - Cllr Newcombe

- 12.0 Adjournment and Final Questions from the Public**

- 13.0 To agree any content for the YTC website and requests for Facebook features**
- 13.1 Feedback on items to date & proposed new items** - ALL

- 14.0 To receive items for information and consideration for the next agenda** - ALL

- 15.0 To confirm the date and time of the next YTC meeting: 7pm, 13th February 2024**

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

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