

**NOTICE OF MEETING**

You are hereby summoned to a meeting of  
Yarm Town Council to be held at

**Challoner House,  
Challoner Rd.,  
Yarm, TS15 9DS.**

**Date: Tuesday, 9th July 2024**

**Time: 7pm**

Members of the public are invited to  
attend the meeting

**SIGNED: Juliet Johnson, Proper Officer to YTC**



Yarm Town Council  
Town Hall  
High Street  
Yarm  
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed.

## YARM TOWN COUNCIL

### AGENDA

### (incorporating Weigh & Tolls)

**1.0 Notice of Meeting** - to confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.

**2.0 To appoint a Chairman in the absence of the Chair and/or Vice Chair**

**3.0 Apologies for Absence**

**4.0 Code of Conduct | Declaration of Interest | Dispensation**

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

**5.0 Confirmation of Minutes**

**To approve the minutes of the previous meetings:**

**5.1 Yarm Town Council (incorporating Weigh & Tolls)** held on Tuesday 11th June 2024 and approve their signature by the Chair of the meeting.

**5.2 Yarm Parish Assembly (Town Meeting)** held on Tuesday 18th June 2024 and approve their signature by the Chair of the meeting.

**5.3 Yarm Cemeteries Committee** held on Wednesday 19th June 2024 and approve their signature by the Chair of the meeting.

**6.0 Clerk's Report: Matters Arising**

(DOCUMENT REFERS)

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

**7.0 Council Finances**

- 7.1 To authorise payment of the accounts - Accounts Payable (DOCUMENT REFERS) - **Cllr Addison / Clerk**  
(includes Weigh & Tolls)
- 7.2 Bank Reconciliation (DOCUMENT REFERS) - **Cllr Addison / Clerk**
- 7.3 Income and Expenditure Report (DOCUMENT REFERS) - **Cllr Addison / Clerk**
- 7.4 Annual Governance & Accountability Return (AGAR) 1st April 2023 - 31st March 2024: Update **Clerk**

**8.0 To Review and Consider the Correspondence List** (DOCUMENT REFERS) - **ALL**

**9.0 Adjournment and Questions From the Public**

**10.0 Policy and Resources:**

**10.1 Weigh and Tolls Matters and Events**

10.1.1 Events Update - **Cllr Smailes / Clerk**

10.1.2 Yarm Town Hall Heritage Centre : Update - **Cllr Monck (Dev. Manager)**

(inc. commissioning of website previously agreed - up to £500)

**10.2 Cemetery Report** - **Cllr B Wegg**

10.2.1 General Update (including update on Chapel locks and security advice)

10.2.2 'Discussion: trimming and decoration of grave surfaces'

**10.3 Allotments Report** - **Cllr Pybus**

10.3.1 General Update

10.3.2 Upper Allotments Incident: consideration of CCTV

10.3.3 Motion to purchase lawn mower

**10.4 Yarm Bowling Club: Update** - **Cllr Atkinson / Cllr Newcombe**

**10.5 To clarify and agree process and procedure to receive questions from the public during YTC Ordinary meetings (proposal that public questions must be given to YTC in writing prior to the meeting)** - **Cllr Coulson**

**10.6 Update on water bowser (unfit for purpose) and discussion re. next steps** - **Cllr Smailes**

- 10.7 Proposal for purchase of new printer and copier (including A3) - Cllr Newcombe**
- 10.8 Camera doorbell and door handle for the Town Hall - Cllr Newcombe**
- 10.9 Role of the Rate Payer’s Representative: Discussion - Cllr Newcombe**
- 10.10 Summer Trail Leaflets: Request for Support from Yarm Business Forum (£100) - Cllr Newcombe**
  
- 11.0 Planning & Environment:**
  - 11.1 Matters Arising: Planning Applications & Lists - Cllr Monck
  - 11.2 Latest Play Area Reports & Issues - Cllr Monck
  
- 12.0 Adjournment and Final Questions from the Public**
  
- 13.0 To agree any content for the YTC website and requests for Facebook features**
- 13.1 Feedback on items to date & proposed new items - ALL
- 14.0 To receive items for information and consideration for the next agenda - ALL**
- 15.0 To confirm the date, time and location of the next YTC meeting (Challoner House): 7pm, 10th September 2024**
- 16.0 Confidential Items**

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda