

**NOTICE OF MEETING**

You are hereby summoned to a meeting of  
Yarm Town Council to be held at

**Challoner House,  
Challoner Rd.,  
Yarm, TS15 9DS.**

**Date: Tuesday, 8th October 2024**

**Time: 7pm**

Members of the public are invited to  
attend the meeting

**SIGNED: Juliet Johnson, Proper Officer to YTC**



Yarm Town Council  
Town Hall  
High Street  
Yarm  
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

## YARM TOWN COUNCIL

### AGENDA

### (incorporating Weigh & Tolls)

#### 1 Minute Silence for the Passing of Ex Cllr. Marjorie Simpson

**1.0 Notice of Meeting** - to confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.

**2.0 To appoint a Chairman in the absence of the Chair and/or Vice Chair**

**3.0 Apologies for Absence**

**4.0 Code of Conduct | Declaration of Interest | Dispensation**

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

**5.0 Confirmation of Minutes**

**To approve the minutes of the previous meetings:**

**5.1 Yarm Town Council (incorporating Weigh & Tolls)** held on Tuesday 10th September 2024 and approve their signature by the Chair of the meeting.

**5.2 Yarm Town Council Events Committee** held on Wednesday 2nd October 2024 and approve their signature by the Chair of the meeting.

**6.0 Clerk's Report: Matters Arising**

(DOCUMENT REFERS)

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

<b>7.0</b>	<b>Council Finances</b>		
7.1	To authorise payment of the accounts - Accounts Payable (includes Weigh & Tolls)	(DOCUMENT REFERS)	- Cllr Addison / Clerk
7.2	Bank Reconciliation	(DOCUMENT REFERS)	- Cllr Addison / Clerk
7.3	Income and Expenditure Report	(DOCUMENT REFERS)	- Cllr Addison / Clerk
7.4	To consider and note the audited Annual Governance & Accountability Return for 2023/2024 and any recommendations	(DOCUMENTS REFER)	- Clerk / Cllr Addison
7.5	Update: Utility Contracts		- Clerk
<b>8.0</b>	<b>To Review and Consider the Correspondence List</b>	(DOCUMENT REFERS)	- ALL
<b>9.0</b>	<b>Adjournment and Questions From the Public</b>		- Chair / Cllr Newcombe
<b>10.0</b>	<b>Policy and Resources:</b>		
<b>10.1</b>	<b>Weigh and Tolls Matters and Events</b>		
10.1.1	Events Timeline for 2024/2025 Events		- Cllr Blair
10.1.2	Events Update  (includes Yarm Fair; Riding of the Fair & Reception; Remembrance Sunday; Christmas Lights Switch on; Yarm Business Forum Query re. Christmas Eve - 2024; VE Day 80th Anniversary; Railway 200 - 2025)		- Cllr Smailes / Clerk
10.1.3	Christmas Decoration: Town Hall (including windows proposal)		- Cllr Blair
10.1.4	Yarm Town Hall Heritage Centre : Update		- Cllr Monck (& Dev. Manager)
<b>10.2</b>	<b>Cemetery Report</b>		- Cllr B Wegg
10.2.1	General Update		
<b>10.3</b>	<b>Allotments Report</b>		- Cllr Pybus
10.3.1	General Update		- Cllr Pybus
10.3.2	Proposal for Update of Allotment Rules & Tenancy Agreement (DOCUMENTS REFER)		- Cllr Pybus/Clerk
<b>10.4</b>	<b>Yarm Bowling Club: Update (including lease of building agreement)</b>		- Cllr Atkinson
<b>10.5</b>	<b>Dealing with difficult/repeated emails: protocol</b>		- Cllr Pybus
<b>11.0</b>	<b>Planning &amp; Environment:</b>		- Cllr Monck

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- 11.1 Matters Arising: Planning Applications & Lists
- 11.2 Update: Latest Play Area Reports & Issues
- 11.3 Update on Tree Surgery Work (including additional issues re. fire damage & dead trees)  
& Tees for Trees offer confirmation - Clerk
- 12.0 Adjournment and Final Questions from the Public**
- 13.0 To agree any content for the YTC website and requests for Facebook features**
- 13.1 Feedback on items to date & proposed new items - ALL
- 14.0 To receive items for information and consideration for the next agenda - ALL**
- 15.0 To confirm the date, time and location of the next YTC meeting (Challoner House): 7pm, 12th November 2024**

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

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